

CONFIDENTIAL

11 March 1975

MEMORANDUM FOR: All NIOs

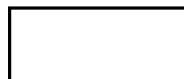
SUBJECT : FOCUS Procedures and Proposed Schedule

1. Attached are the FOCUS Procedures approved by the USIB Human Sources Committee on 20 February 1975. While they appear to be a bit more formal than the system proposed by General Wilson at the 3 March DCI/NIO meeting, he assures me that flexibility will be the name of the game in their implementation. Per General Wilson, a Colby letter is not the only reason for FOCUS -- the real purpose is to improve human sources reporting. If a letter will help, it will be sent. If another vehicle is more appropriate, it will be utilized.

2. Also attached is a chart showing potential areas where the HSC thinks it would be useful to conduct FOCUS exercises during the next six months. You will note that the HSC goal is completion of at least twelve exercises during that period. The HSC invites the NIOs' reactions to the list and welcomes suggestions for additions and deletions. As the Procedures paper indicates, General Wilson also intends to give the NSCIC Working Group an opportunity to react to the listing.

3. Please pass any comments you may have on the Procedures and the FOCUS Schedule to [ ] by 17 March so that a response to the HSC's request can be prepared.

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George A. Carver, Jr.  
Deputy for National Intelligence Officers

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Attachments



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